**City of Grand Mound**

**Minutes of the City Council Meeting**

**615 Sunnyside St. Grand Mound, IA 52751**

**November 13th, 2017**

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. Council members present were; Stearns, Figley, C. Beuthien, Guy, M. Beuthien.

Motion by C. Beuthien, second by Guy, to accept and approve the consent agenda including the following detail resolution. Ayes All.

**VENDOR DESCRIPTION AMOUNT**

Alliant Energy Utilities $2,475.48

Aflac Employee paid insurance $308.40

Clinton Co. Sheriff Police Contract $1,336.50

First Trust Card Center Postage, Court Filings, Software $430.22

Dewitt Office Center Office Supplies $70.57

D&T Food & Gas Fuel $593.32

Data Technologies Inc. Summit Software Licensing $4,150.48

EFTPS Federal Tax Withholding $1,373.56

GMCCC Internet/Phone/Fax FD & City $396.87

GIS Benefits Employee Paid Insurance $11.77

Hawkins Water Chemicals $355.99

IPERS IPERS $969.88

Iowa One Call Locates $35.10

ISGroup Storm Water Projects Engineering $20,500.00

IAMU EIASSO Dues $246.89

JD Financial Services Fittings/Parts/Seed/Supplies $262.09

JJJ Enterprises Prairie Lane Storm Water Repairs $400.00

Kunau Implement Grader Blade $201.56

Observer Publications $460.86

Pillers & Richmond Attorney Fees $551.00

QCAnalytical Services Testing Sewer $174.00

State Hygienic Lab Testing Water $26.00

Supreme Awards Council Plaques $244.39

Utility Equip. Company Curb Box Parts/Rod $202.44

US Cellular Oct/Nov Cell Phone PW Dept. $105.62

Wendling Quarry (Void Check #19633) ($42.00)

WGML Oct. Payment $2,100.00

WGML Nov. Payment $2,100.00

Wellmark Health Insurance $1,988.94

Wages:

Steve Kilburg Oct. Wages –Full Time $2,869.36

Melissa Conner Oct. Wages- Full Time $2,202.83

Gary Hintz Oct. Wages- Seasonal Part-time $137.75

Kenny Geffers Oct. Wages- Part-Time $908.25

Kurt Crosthwaite Oct. Wages- Mayor $400.00

**Account Revenue Expense**

General $67,957.57 $39,921.79

Road Use $15,518.41 $38,000.78

Employee Benefits $12,193.08 $2,261.95

Emergency $1,777.27 $0.00

Housing Rehab $0.00 $0.00

Debt Service $0.00 $0.00

Capital Improvement $5,463.65 $30,000.00

08 Citizen Project $5,831.50 $0.00

Water $7,008.28 $3,120.72

Sewer $5,262.01 $587.02

Sewer Relining 2012 $0.00 $0.00

Landfill/Garbage $4,286.00 $3,296.67

Storm Water $30,735.85 $1,462.51

Hwy 30 Culvert Storm Water $0.00 $1,000.00

Sunnyside/Clinton Storm Water $0.00 $2,500.00

**Total $156,033.62 $122,151.44**

Citizen & Non- Citizen Inquiries: None.

The Clinton County Sheriff’s report was read.

City Attorney’s Report: None.

The Oath of Office was administered by Mayor Crosthwaite, to Council Member Jamie Stearns.

S. Licht, a resident, addressed the Council with a request to operate a gun smith business from his garage at 904 Fulton Street. Mr. Licht has applied with the ATF and is seeking Council approval. Attorney Pillers advised a variance for the non-conforming use would be required and recommended the request to be added to the December 11th, 2017 City Council Meeting Agenda.

S. Beuthien, a Committee member from the Grand Mound Home Town Pride Committee, discussed the Committee’s interest in enhancing the Ball Park with various improvement projects; including rehabbing the Concession Stable, and pavilions. The goal would be for the Concession stable to be available to rent, for various events/picnics etc. Additional discussion will occur during the January or February City Council Meeting; after the GMHTP Committee has researched the project ideas and held discussions with the GM Ball Club.

Mayor Crosthwaite appointed Council Members, Guy & M. Beuthien to the Employee Review Committee.

Motion by M. Beuthien, Second by Stearns to request ISG Engineering to move forward with the 700 Block of Clinton Street’s Alley project, to be financed with the Road Use CD ending in X37. Ayes: all.

PW Superintendent, Kilburg; is working with Lenny, from ISG to review the 600 Block of Clinton Street’s Alley near the City Park to review options for excessive storm water runoff. Options will be presented at the December City Council Meeting.

PW Superintendent, Kilburg, will be removing the trees to the North of the City Hall building due to the nuisance of being overgrown, scraping the building, and berries dropped. New landscaping will be considered and discussed in the spring of 2018.

Motion by Guy, second by C. Beuthien to allow garbage service to be set to a vacancy status for customer’s whose property will be vacant for more than one month. Ayes: All.

The PW Superintendent, Kilburg, will gather additional truck bids to present at the December City Council Meeting.

Motion by Figley, second by Guy to authorize Attorney Pillers, to proceed with drafting the Sunnyside Storm Sewer Project’s easement documents and to include the agreed upon rent reimbursement for up to 4 acres as discussed between the parties. Ayes: All.

Resolution No. 17-19 “Approving the FY17 Annual Financial Report” was introduced by M. Beuthien, with a second by Guy. Roll Call: Stearns, Figley, C. Beuthien, Guy, M. Beuthien. Mayor Crosthwaite signed the Resolution.

Resolution No. 17-20 “Social Media Policy” was introduced by Guy, with a second by Figley. Roll Call: Stearns, Figley, C. Beuthien, Guy, M. Beuthien. Mayor Crosthwaite signed the Resolution.

Resolution No. 17-21 “All Town Sign Replacement Grant” was introduced by C. Beuthien, with a second by M. Beuthien. Roll Call: Stearns, Figley, C. Beuthien, Guy, M. Beuthien. Mayor Crosthwaite signed the Resolution.

Motion by C. Beuthien, second by Guy to set a Public Hearing on borrowing funds to finance the Hwy 30 Culvert Project. The Public Hearing is to be set for 6:50 p.m. on Dec. 11th, 2017. Ayes: All.

Motion by C. Beuthien, second by Guy to set a Public Hearing on borrowing funds to finance the Sunnyside/Clinton Street Storm Water Improvement Project. The Public Hearing is to be set for 6:55 p.m. on Dec. 11th, 2017. Ayes: All.

PW Superintendent, Kilburg, reported a property owner asked to add a holding tank rather than a septic for a small bathroom that was being added to a shop. Attorney Pillers recommended, Kilburg, to obtain verification from the property owner that they had received permission from the County in writing, prior to giving approval. Kilburg reported he will be away training Tuesday through Thursday this week. The PW Dept. has been working on trimming trees, and installing water meters.

City Clerk, Conner, reported the Home Town Pride Steering Committee had met and discussed various grants available in the spring. The next Steering Committee meeting will be on 1/25/18 at 6:30 p.m. at the Low Moor Community Center. The public is invited to attend. Conner, reported Compost pick up is scheduled to end Nov. 30th and resume May 1st; weather permitting.

Mayor Crosthwaite reported on possible grant funds available in the future to help fund road use projects; as discussed at the Mayor’s roundtable meeting.

Council Member, Guy reported her water and a neighbor a few houses down had water sediment concerns. PW Superintendent, Kilburg advised the cause may have been from the water not being used for a few days while the owners were away. Kilburg, noted another property who had submitted a concern regarding their water in only their outside faucet being dark. Kilburg stated he believed that to be a private line issue; as the neighboring properties had no similar issues; and the inside water faucets did not have the same issue. Guy, also noted that the Sunnyside Street project turned out well.

Council Member C. Beuthien reported campers, located in the Boulevards will need to be moved for the winter due to plowing snow.

Council Member, M. Beuthien, asked Kilburg to add gravel to the street near the Bank while construction is being completed.

Council Member Figley, asked Attorney Pillers to clarify the Golf Ordinance/State Law and if children are permitted to ride on the golf carts. Attorney Pillers said he would report back at the December Meeting.

Council Member Stearns, suggested the PW Dept., research a different type of Salt Spreader for the new truck, which would increase the ability to utilize the truck all year.

Motion by Guy, second by Figley to adjourn at 8:35 p.m. Ayes: All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday December 11th, 2017 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”